

**UNIVERSITY OF SCRANTON
POLICY REGARDING FINAL EXAMINATIONS**

The following policy has been established by the University of Scranton to allow students an option should they have three (3) or more final examinations scheduled on the same day, according to the official examination schedule issued by the Registrar's Office.

1. When a student has three (3) or more examinations scheduled on the same day, it is the student's option whether to take all three examinations on the same day or to have one rescheduled.

2. If the student wishes to have one of the three examinations rescheduled, the examination with the lowest priority will be rescheduled, based upon the following order of priority:

Major course	-	first priority;
Cognate course	-	second priority;
Elective course	-	third priority.

3. Where a conflict exists between two courses of the same kind (eg., two cognates or two electives), the more senior professor - in terms of years of service at the University of Scranton - will have first priority.

4. If the student wishes to reschedule an examination that meets the conditions defined above, he/she must advise the faculty member prior to the last week of class. If an appropriate resolution cannot be reached between the student and the faculty member, the student should contact his/her dean.